

國立暨南國際大學
英文學位證明書申請單(通訊申請用)

National Chi Nan University

Application Certificate of English Diploma (For Contact)

Date : / /

Student ID			
Name	Chinese		
	English		
Department			
Institute			
Date of Enrolled			
Number of copy			
Signature of applicant			
Registration Section Staff		Chief of Registration Section	Dean of Academic Affair

1. Please attach a personal 2 inches photo.
2. Fees: NTD 20 each + handling charges NTD 15
3. Transfer payment: Please attend to the post office, at the back should notice down student ID, name and application of Certificate of Diploma in English.
Account: 21772861 Name: National Chi Nan University
4. Apply procedure: Fill in the application form > Pay at the post office > Mail all the application form, picture, dual identity card copies, envelope for mail and the transfer payment receipt. Registration Department will mail out the certificate in 3 days working after received.
5. Dual identity card: Copy of resident permit front and back pages + copy of passport (license or health ID card can be used too)
6. Please prepare an envelope which size bigger than A4 size to ensure the certificate, postage fees are needed to be prepare.